

Hong Kong Christian Service
Centre for Harmony and Enhancement of Ethnic Minority Residents (CHEER)

Job Vacancy Form

- Please read through the Notes to Employers and Statement of Purposes for Personal Data on page 1 and 2.

- Please fill up this form in English and send the completed form to CHEER by fax: 3106 0454 or email: cheer@hkcs.org For enquiry please contact 3106 3104.

*Delete inappropriate item

Part I : Employer Information (Items will be showed in the post))

1. Company Name : ODAMA (BELVEDERE GARDEN SHOP)		2. Trade : RETAIL
3. Company Address: SHOP M15-20, BELVEDERE SQUARE MARKET, PH 3 BELVEDERE GARDEN, TSUEN WAN		
4. Contact Person : *Miss MAK		
5. Tel. No.: 92566781	6. Email Address:	7. Fax No.:

Part II : Vacancy Information

8. Job Title : STOREKEEPER		9. No. of Vacancy(ies) : 1
10 Job Duties : - ALLOCATE VARIOUS FRESH FOOD PRODUCT APPROPRIATE POSITION - TIDY UP ALL PRODUCTS FOR SELLING		
11. Contract of Employment: Part-time		
12. Work Place (if different from item 3 –Company Address above): _____		
13. Working Hours : <u>7</u> working days per week <input type="checkbox"/> Shift Holiday <input type="checkbox"/> Regular hours Mon – SUN (04:00AM – 07:00AM) <input type="checkbox"/> working hours : <u>3</u> hours per day		
14. Basic Salary : HK\$ <u>80</u> per / hour <input type="checkbox"/> plus Commission around \$ _____ <input type="checkbox"/> other benefit(s) / allowance(s) _____		
15. Required Education : <input type="checkbox"/> Secondary (Completed Secondary <u>Form. 3</u>)		
16. Working Experience :		
17. Language Requirement : (please take into account the <u>genuine</u> job requirement)	<u>Ability to Listen & Speak</u> Cantonese : <u>Fair</u> English : <u>Nil</u> Putonghua : <u>Nil</u>	<u>Ability to Read & Write</u> Chinese : <u>Nil</u> English : <u>Nil</u>

18. Other Entry Requirements:

Part III: Job Application Method

Applicants can apply the vacancy by:

☐ Contact Miss MAK at

*Tel : 92566781

☐ Send the resume to Ms / Miss / Mr* _____ at

* Tel / Fax / Post / E-mail * _____

Part IIV: Declaration

1. Our company / I authorize CHEER to post the above job vacancy(ies) for recruitment purpose.
2. Our company / I understand that the acceptance and display of this job advertisement by the CHEER should by no means be construed as the job order has fully complied with requirements of the Minimum Wage Ordinance. Our company / I shall be responsible for ensuring that the terms of the post concerned are in line with the Minimum Wage Ordinance..

Company Representative/Employer: MAK FUNG TAI
(Full name in Block Letters):

Co. Rep. /Employer Signature or Company Chop: _____



Date: 10 Aug 2023

For Official Use Only :

Received by : _____ Date: ____ (DD) ____ (MM) ____ (YY) Valid until (2 months): ____ (DD) ____ (MM) ____ (YY)