

Hong Kong Christian Service
Centre for Harmony and Enhancement of Ethnic Minority Residents (CHEER)

Job Vacancy Form

- Please read through the Notes to Employers and Statement of Purposes for Personal Data on page 1 and 2.

- Please fill up this form in English and send the completed form to CHEER by fax: 3106 0454 or email: cheer@hkcs.org For enquiry please contact 3106 3104.

**Delete inappropriate item*

Part I : Employer Information (Items will be showed in the post))

1. Company Name : SELECT SERVICE PARTNER HONG KONG LIMITED		2. Trade :Gen Tdg & Catering
3. Company Address: SUITES 1201-02 & 12-14, 12/F, NORTH TOWER, WORLD FINANCE CENTRE, HARBOUR CITY, TST, HK		
4. Contact Person : * Mr Huang		
5. Tel. No.: 92251621	6. Email Address: ben.huang@ssp.com.hk	7. Fax No.: 37523033

Part II : Vacancy Information

1.

8. Job Title : Western Cuisine Cook		9. No. of Vacancy(ies) : 5
10 Job Duties : Prepare and cook hot dishes (Western Style) and maintain food quality standard		
11. Contract of Employment: <input checked="" type="checkbox"/> Full-time <input type="checkbox"/> Part-time		
12. Work Place (if different from item 3 –Company Address above): <u>Airport</u>		
13. Working Hours : <u>5-6</u> Working days per week <input checked="" type="checkbox"/> Shift Holiday <input type="checkbox"/> Regular hours, (Schedule, e.g. Mon-Fri 9am-5pm) _____ <input checked="" type="checkbox"/> Shift work, working hours : <u>6:30~23:30</u> , _____ <u>9.5</u> hours per day		
14. Basic Salary : HK\$ <u>19,500 - 24,500</u> per <u>*month</u> / week / day / hour / piece <input type="checkbox"/> plus Commission around \$ _____ <input checked="" type="checkbox"/> other benefit(s) / allowance(s) : HK\$1000 travel allowance		
15. Required Education : <input type="checkbox"/> No recruitment <input type="checkbox"/> schooling <input type="checkbox"/> Primary (Completed Primary _____) <input checked="" type="checkbox"/> Secondary (Completed Secondary <u>F.3</u>) <input type="checkbox"/> Diploma/Certificate <input type="checkbox"/> Sub-degree <input type="checkbox"/> Degree <input type="checkbox"/> Others (please specify : _____)		
16. Working Experience : 1 year or above related experience		
17. Language Requirement : <u>Ability to Listen & Speak</u> <i>(please take into account the genuine job requirement)</i> Cantonese <input type="checkbox"/> Fluent <input checked="" type="checkbox"/> Fair <input type="checkbox"/> Nil English <input type="checkbox"/> Fluent <input checked="" type="checkbox"/> Fair <input type="checkbox"/> Nil Putonghua <input type="checkbox"/> Fluent <input type="checkbox"/> Fair <input checked="" type="checkbox"/> Nil Others (Please Specify: _____) <input type="checkbox"/> Fluent <input type="checkbox"/> Fair <input type="checkbox"/> Nil		<u>Ability to Read & Write</u> Chinese <input type="checkbox"/> Able to Read & Write <input checked="" type="checkbox"/> Able to Read <input type="checkbox"/> Nil English <input checked="" type="checkbox"/> Able to Read & Write <input type="checkbox"/> Able to Read <input type="checkbox"/> Nil Others (Please specify: _____) <input type="checkbox"/> Able to Read & Write <input type="checkbox"/> Able to Read <input type="checkbox"/> Nil
18. Other Entry Requirements:		

2.

8. Job Title : Junior Server	9. No. of Vacancy(ies) : 20				
10 Job Duties : Responsible for daily operation of restaurant and customer service.					
11. Contract of Employment: <input checked="" type="checkbox"/> Full-time <input type="checkbox"/> Part-time					
12. Work Place (if different from item 3 –Company Address above): <u>Airport</u>					
13. Working Hours : <u>5~6</u> Working days per week <input checked="" type="checkbox"/> Shift Holiday <input type="checkbox"/> Regular hours, (Schedule, e.g. Mon-Fri 9am-5pm) _____ <input checked="" type="checkbox"/> Shift work, working hours : <u>11:00 ~ 23:00</u> , _____ <u>9.5</u> hours per day					
14. Basic Salary : HK\$ <u>16,000 - 16,500</u> per * <u>month</u> / week / day / hour / piece <input type="checkbox"/> plus Commission around \$ _____ <input checked="" type="checkbox"/> other benefit(s) / allowance(s) : HK\$1000 travel allowance					
15. Required Education : <input type="checkbox"/> No recruitment <input type="checkbox"/> schooling <input type="checkbox"/> Primary (Completed Primary _____) <input checked="" type="checkbox"/> Secondary (Completed Secondary <u>F.5</u>) <input type="checkbox"/> Diploma/Certificate <input type="checkbox"/> Sub-degree <input type="checkbox"/> Degree <input type="checkbox"/> Others (please specify : _____)					
16. Working Experience : 0~1 year related experience					
<table border="0" style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> 17. Language Requirement : <i>(please take into account the genuine job requirement)</i> </td> <td style="width: 50%; vertical-align: top;"> <table border="0" style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> <u>Ability to Listen & Speak</u> Cantonese <input type="checkbox"/> Fluent <input type="checkbox"/> Fair <input checked="" type="checkbox"/> Nil English <input checked="" type="checkbox"/> Fluent <input type="checkbox"/> Fair <input type="checkbox"/> Nil Putonghua <input type="checkbox"/> Fluent <input type="checkbox"/> Fair <input checked="" type="checkbox"/> Nil Others (Please Specify: _____) <input type="checkbox"/> Fluent <input type="checkbox"/> Fair <input type="checkbox"/> Nil </td> <td style="width: 50%; vertical-align: top;"> <u>Ability to Read & Write</u> Chinese <input type="checkbox"/> Able to Read & Write <input type="checkbox"/> Able to Read <input checked="" type="checkbox"/> Nil English <input checked="" type="checkbox"/> Able to Read & Write <input type="checkbox"/> Able to Read <input type="checkbox"/> Nil Others (Please specify: _____) <input type="checkbox"/> Able to Read & Write <input type="checkbox"/> Able to Read <input type="checkbox"/> Nil </td> </tr> </table> </td> </tr> </table>		17. Language Requirement : <i>(please take into account the genuine job requirement)</i>	<table border="0" style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> <u>Ability to Listen & Speak</u> Cantonese <input type="checkbox"/> Fluent <input type="checkbox"/> Fair <input checked="" type="checkbox"/> Nil English <input checked="" type="checkbox"/> Fluent <input type="checkbox"/> Fair <input type="checkbox"/> Nil Putonghua <input type="checkbox"/> Fluent <input type="checkbox"/> Fair <input checked="" type="checkbox"/> Nil Others (Please Specify: _____) <input type="checkbox"/> Fluent <input type="checkbox"/> Fair <input type="checkbox"/> Nil </td> <td style="width: 50%; vertical-align: top;"> <u>Ability to Read & Write</u> Chinese <input type="checkbox"/> Able to Read & Write <input type="checkbox"/> Able to Read <input checked="" type="checkbox"/> Nil English <input checked="" type="checkbox"/> Able to Read & Write <input type="checkbox"/> Able to Read <input type="checkbox"/> Nil Others (Please specify: _____) <input type="checkbox"/> Able to Read & Write <input type="checkbox"/> Able to Read <input type="checkbox"/> Nil </td> </tr> </table>	<u>Ability to Listen & Speak</u> Cantonese <input type="checkbox"/> Fluent <input type="checkbox"/> Fair <input checked="" type="checkbox"/> Nil English <input checked="" type="checkbox"/> Fluent <input type="checkbox"/> Fair <input type="checkbox"/> Nil Putonghua <input type="checkbox"/> Fluent <input type="checkbox"/> Fair <input checked="" type="checkbox"/> Nil Others (Please Specify: _____) <input type="checkbox"/> Fluent <input type="checkbox"/> Fair <input type="checkbox"/> Nil	<u>Ability to Read & Write</u> Chinese <input type="checkbox"/> Able to Read & Write <input type="checkbox"/> Able to Read <input checked="" type="checkbox"/> Nil English <input checked="" type="checkbox"/> Able to Read & Write <input type="checkbox"/> Able to Read <input type="checkbox"/> Nil Others (Please specify: _____) <input type="checkbox"/> Able to Read & Write <input type="checkbox"/> Able to Read <input type="checkbox"/> Nil
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18. Other Entry Requirements:					

3.

8. Job Title : Senior Server	9. No. of Vacancy(ies) : 20
10 Job Duties : Responsible for daily operation of restaurant and customer service.	
11. Contract of Employment: <input checked="" type="checkbox"/> Full-time <input type="checkbox"/> Part-time	
12. Work Place (if different from item 3 –Company Address above): <u>Airport</u>	
13. Working Hours : <u>5~6</u> Working days per week <input checked="" type="checkbox"/> Shift Holiday <input type="checkbox"/> Regular hours, (Schedule, e.g. Mon-Fri 9am-5pm) _____ <input checked="" type="checkbox"/> Shift work, working hours : <u>11:00~23:30</u> , _____ <u>9.5</u> hours per day	

14. Basic Salary : HK\$ <u>17,000 - 17,500</u> per *month / week / day / hour / piece <input type="checkbox"/> plus Commission around \$ _____ <input checked="" type="checkbox"/> other benefit(s) / allowance(s) : HK\$1000 travel allowance					
<input type="checkbox"/> No recruitment <input type="checkbox"/> schooling <input type="checkbox"/> Primary (Completed Primary _____)					
15. Required Education : <input checked="" type="checkbox"/> Secondary (Completed Secondary <u>F.5</u>) <input type="checkbox"/> Diploma/Certificate <input type="checkbox"/> Sub-degree <input type="checkbox"/> Degree <input type="checkbox"/> Others (please specify : _____)					
16. Working Experience : 1 year or above related experience					
17. Language Requirement : <i>(please take into account the genuine job requirement)</i>	<table border="0" style="width: 100%;"> <tr> <th style="text-align: left; border-bottom: 1px solid black;">Ability to Listen & Speak</th> <th style="text-align: left; border-bottom: 1px solid black;">Ability to Read & Write</th> </tr> <tr> <td> Cantonese <input type="checkbox"/> Fluent <input type="checkbox"/> Fair <input checked="" type="checkbox"/> Nil English <input checked="" type="checkbox"/> Fluent <input type="checkbox"/> Fair <input type="checkbox"/> Nil Putonghua <input type="checkbox"/> Fluent <input type="checkbox"/> Fair <input checked="" type="checkbox"/> Nil Others (Please Specify: _____) <input type="checkbox"/> Fluent <input type="checkbox"/> Fair <input type="checkbox"/> Nil </td> <td> Chinese <input type="checkbox"/> Able to Read & Write <input type="checkbox"/> Able to Read <input checked="" type="checkbox"/> Nil English <input checked="" type="checkbox"/> Able to Read & Write <input type="checkbox"/> Able to Read <input type="checkbox"/> Nil Others (Please specify: _____) <input type="checkbox"/> Able to Read & Write <input type="checkbox"/> Able to Read <input type="checkbox"/> Nil </td> </tr> </table>	Ability to Listen & Speak	Ability to Read & Write	Cantonese <input type="checkbox"/> Fluent <input type="checkbox"/> Fair <input checked="" type="checkbox"/> Nil English <input checked="" type="checkbox"/> Fluent <input type="checkbox"/> Fair <input type="checkbox"/> Nil Putonghua <input type="checkbox"/> Fluent <input type="checkbox"/> Fair <input checked="" type="checkbox"/> Nil Others (Please Specify: _____) <input type="checkbox"/> Fluent <input type="checkbox"/> Fair <input type="checkbox"/> Nil	Chinese <input type="checkbox"/> Able to Read & Write <input type="checkbox"/> Able to Read <input checked="" type="checkbox"/> Nil English <input checked="" type="checkbox"/> Able to Read & Write <input type="checkbox"/> Able to Read <input type="checkbox"/> Nil Others (Please specify: _____) <input type="checkbox"/> Able to Read & Write <input type="checkbox"/> Able to Read <input type="checkbox"/> Nil
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18. Other Entry Requirements:					

4.

8. Job Title : Dishwasher	9. No. of Vacancy(ies) : 5				
10 Job Duties : Washing dishes and utensils					
11. Contract of Employment: <input checked="" type="checkbox"/> Full-time <input type="checkbox"/> Part-time					
12. Work Place (if different from item 3 –Company Address above): <u>Airport</u>					
13. Working Hours : <u>5-6</u> Working days per week <input checked="" type="checkbox"/> Shift Holiday <input type="checkbox"/> Regular hours, (Schedule, e.g. Mon-Fri 9am-5pm) _____ <input checked="" type="checkbox"/> Shift work, working hours : <u>11:00~23:30</u> , _____ 9.5 _____ hours per day					
14. Basic Salary : HK\$ <u>16,200</u> per *month / week / day / hour / piece <input type="checkbox"/> plus Commission around \$ _____ <input checked="" type="checkbox"/> other benefit(s) / allowance(s) : HK\$1000 travel allowance <div style="text-align: right;">HK\$1000 Attendance allowance</div>					
<input type="checkbox"/> No recruitment <input type="checkbox"/> schooling <input type="checkbox"/> Primary (Completed Primary _____)					
15. Required Education : <input checked="" type="checkbox"/> Secondary (Completed Secondary <u>F.5</u>) <input type="checkbox"/> Diploma/Certificate <input type="checkbox"/> Sub-degree <input type="checkbox"/> Degree <input type="checkbox"/> Others (please specify : _____)					
16. Working Experience : 1 year or above related experience					
17. Language Requirement : <i>(please take into account the genuine job requirement)</i>	<table border="0" style="width: 100%;"> <tr> <th style="text-align: left; border-bottom: 1px solid black;">Ability to Listen & Speak</th> <th style="text-align: left; border-bottom: 1px solid black;">Ability to Read & Write</th> </tr> <tr> <td> Cantonese <input type="checkbox"/> Fluent <input type="checkbox"/> Fair <input checked="" type="checkbox"/> Nil English <input type="checkbox"/> Fluent <input checked="" type="checkbox"/> Fair <input type="checkbox"/> Nil Putonghua <input type="checkbox"/> Fluent <input type="checkbox"/> Fair <input checked="" type="checkbox"/> Nil Others (Please Specify: _____) <input type="checkbox"/> Fluent <input type="checkbox"/> Fair <input type="checkbox"/> Nil </td> <td> Chinese <input type="checkbox"/> Able to Read & Write <input type="checkbox"/> Able to Read <input checked="" type="checkbox"/> Nil English <input type="checkbox"/> Able to Read & Write <input type="checkbox"/> Able to Read <input checked="" type="checkbox"/> Nil Others (Please specify: _____) <input type="checkbox"/> Able to Read & Write <input type="checkbox"/> Able to Read <input type="checkbox"/> Nil </td> </tr> </table>	Ability to Listen & Speak	Ability to Read & Write	Cantonese <input type="checkbox"/> Fluent <input type="checkbox"/> Fair <input checked="" type="checkbox"/> Nil English <input type="checkbox"/> Fluent <input checked="" type="checkbox"/> Fair <input type="checkbox"/> Nil Putonghua <input type="checkbox"/> Fluent <input type="checkbox"/> Fair <input checked="" type="checkbox"/> Nil Others (Please Specify: _____) <input type="checkbox"/> Fluent <input type="checkbox"/> Fair <input type="checkbox"/> Nil	Chinese <input type="checkbox"/> Able to Read & Write <input type="checkbox"/> Able to Read <input checked="" type="checkbox"/> Nil English <input type="checkbox"/> Able to Read & Write <input type="checkbox"/> Able to Read <input checked="" type="checkbox"/> Nil Others (Please specify: _____) <input type="checkbox"/> Able to Read & Write <input type="checkbox"/> Able to Read <input type="checkbox"/> Nil
Ability to Listen & Speak	Ability to Read & Write				
Cantonese <input type="checkbox"/> Fluent <input type="checkbox"/> Fair <input checked="" type="checkbox"/> Nil English <input type="checkbox"/> Fluent <input checked="" type="checkbox"/> Fair <input type="checkbox"/> Nil Putonghua <input type="checkbox"/> Fluent <input type="checkbox"/> Fair <input checked="" type="checkbox"/> Nil Others (Please Specify: _____) <input type="checkbox"/> Fluent <input type="checkbox"/> Fair <input type="checkbox"/> Nil	Chinese <input type="checkbox"/> Able to Read & Write <input type="checkbox"/> Able to Read <input checked="" type="checkbox"/> Nil English <input type="checkbox"/> Able to Read & Write <input type="checkbox"/> Able to Read <input checked="" type="checkbox"/> Nil Others (Please specify: _____) <input type="checkbox"/> Able to Read & Write <input type="checkbox"/> Able to Read <input type="checkbox"/> Nil				
18. Other Entry Requirements:					

5.

8. Job Title : Part time Server	9. No. of Vacancy(ies) : 30
10 Job Duties : Responsible for daily operation of restaurant and customer service.	
11. Contract of Employment: <input type="checkbox"/> Full-time <input checked="" type="checkbox"/> Part-time	
12. Work Place (if different from item 3 –Company Address above): <u>Airport</u>	
13. Working Hours : <u>3~4</u> Working days per week <input checked="" type="checkbox"/> Shift Holiday <input type="checkbox"/> Regular hours, (Schedule, e.g. Mon-Fri 9am-5pm) _____ <input checked="" type="checkbox"/> Shift work, working hours : <u>11:00~23:30</u> , <u>6~9</u> hours per day	
14. Basic Salary : HK\$ <u>75</u> per *month / week / day / <u>hour</u> / piece <input type="checkbox"/> plus Commission around \$ _____ <input type="checkbox"/> other benefit(s) / allowance(s) : \$15 ~ 24/day transport allowance	
15. Required Education : <input type="checkbox"/> No recruitment <input type="checkbox"/> schooling <input type="checkbox"/> Primary (Completed Primary _____) <input checked="" type="checkbox"/> Secondary (Completed Secondary <u>F. 5</u>) <input type="checkbox"/> Diploma/Certificate <input type="checkbox"/> Sub-degree <input type="checkbox"/> Degree <input type="checkbox"/> Others (please specify : _____)	
16. Working Experience : 1 year or above related experience	
17. Language Requirement : <u>Ability to Listen & Speak</u> <small>(please take into account the genuine job requirement)</small> Cantonese <input type="checkbox"/> Fluent <input type="checkbox"/> Fair <input checked="" type="checkbox"/> Nil English <input checked="" type="checkbox"/> Fluent <input type="checkbox"/> Fair <input type="checkbox"/> Nil Putonghua <input type="checkbox"/> Fluent <input type="checkbox"/> Fair <input checked="" type="checkbox"/> Nil Others (Please Specify: _____) <input type="checkbox"/> Fluent <input type="checkbox"/> Fair <input type="checkbox"/> Nil	<u>Ability to Read & Write</u> Chinese <input type="checkbox"/> Able to Read & Write <input type="checkbox"/> Able to Read <input checked="" type="checkbox"/> Nil English <input checked="" type="checkbox"/> Able to Read & Write <input type="checkbox"/> Able to Read <input type="checkbox"/> Nil Others (Please specify: _____) <input type="checkbox"/> Able to Read & Write <input type="checkbox"/> Able to Read <input type="checkbox"/> Nil
19. Other Entry Requirements:	

Part III: Job Application Method

Applicants can apply the vacancy by:	
<input checked="" type="checkbox"/> Contact * Mr <u>Ben Huang</u> at	
*Tel / E-mail <u>9225 1621/ ben.huang@ssp.com.hk</u>	
<input type="checkbox"/> Send the resume to Mr* _____ at	
* Tel / Fax / Post / E-mail * _____	

Part IV: Declaration

- Our company / I authorize CHEER to post the above job vacancy(ies) for recruitment purpose.
- Our company / I understand that the acceptance and display of this job advertisement by the CHEER should by no means be construed as the job order has fully complied with requirements of the Minimum Wage Ordinance. Our company / I shall be responsible for ensuring that the terms of the post concerned are in line with the Minimum Wage Ordinance..

Company Representative/Employer: **HUANG CHI CHUNG**
(Full name in Block Letters):

Co. Rep. /Employer Signature or Company Chop: _____



Date: **15/1/2024**

For Official Use Only :

Received by : _____ Date: _____(DD)_____(MM)_____(YY) Valid until (2 months): _____(DD)_____(MM)_____(YY)